



**Employment Application**  
(Please Print)

<b>Name</b> _____	<b>Date</b> _____
First                      Middle                      Last	
<b>Present Address:</b> _____	
Street/Box                      City                      State                      Zip	
<b>How Long at Present Address?</b> _____	<b>Social Security #:</b> _____
<b>Home Phone</b> _____	<b>Cell Phone</b> _____
<b>Email Address:</b> _____	
<b>Contact in case of an emergency:</b> _____	
Name & Relationship	Phone #

<b>Education</b>
H.S. Graduate? Yes/No      College Graduate? Yes/No      Attend School Now? Yes/No
<b>Military Service:</b> Dates of Active Duty _____ Branch _____

**Previous Employment: (Please begin with the most recent, including present)**

1. Employer's Name \_\_\_\_\_ Position \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
Dates of Employment \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job Responsibilities \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Pay: \$ \_\_\_\_\_ Week/Month    Reason for Leaving \_\_\_\_\_

2. Employer's Name \_\_\_\_\_ Position \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
Dates of Employment \_\_\_\_\_ Supervisor \_\_\_\_\_

Job Responsibilities \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pay: \$ \_\_\_\_\_ Week/Month Reason for Leaving \_\_\_\_\_

3. Employer's Name \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Dates of Employment \_\_\_\_\_ Supervisor \_\_\_\_\_

Pay: \$ \_\_\_\_\_ Week/Month Reason for Leaving \_\_\_\_\_

Job Responsibilities \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(Attach additional pages to application to list any other employers)*

Church/Community Involvement  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**References**

	<u>Name</u>	<u>Address</u>	<u>Phone No.</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

**Fair Credit Reporting Act Disclosure:** In making this application it is acknowledged that we may request information regarding your character, employment, and background. Upon written request, information concerning the above will be obtained. False or incomplete information in this application is grounds for termination of employment consideration or employment, if already employed. Potential candidates will be required to have a background check prior to employment.

**I CERTIFY THAT THE ABOVE INFORMATION IS ACCURATE AND COMPLETE:**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date